

MEETING AND SEMINAR

SPACE AVAILABLE

If you are looking for a Training Facility...

- Where you can arrange Computer Trainings, Regular Meetings or Seminars
- Where you get complete professional Environment & Supportive Staff
- Where You don't have to Worry about Setup and Maintenance
- Where Your Instructor or You can Concentrate on Training instead of Setup Details
- Where You can Save on Facility & Equipment Cost.

Look No further....

Associate with The Knowledge Shop for Your Training Needs

Fees Start At Just \$15 An Hour!

| ROOM AMMENITIES | COMPUTER LAB | SEMINAR ROOM | REGULAR CLASSROOM |
|--|---|--|---------------------|
| SIZE | 400 SQ. FEET | 850 SQ. FEET | 325 SQ. FEET |
| CAPACITY | 12 WORKSTATIONS | 40 - 60 | 20 |
| NON PEAK HOURLY RATES (Monday - Friday: 9 AM -5 PM) | \$55 | \$20 | \$15 |
| PEAK TIME HOURLY RATES (Mon - Fri: 5-10PM & Full Sat & Sun) | \$55 | \$40 | \$30 |
| SUITABLE FOR | HANDS-ON COMPUTER TRAINING | SEMINARS OR CONFERENCES | TRAINING OR LECTURE |
| SPECIAL FEATURES | HIGH-SPEED INTERNET & LCD PROJECTOR INCLUDED. MOST REGULAR SOFTWARE PRE-LOADED | HIGH-SPEED INTERNET CONNECTION WITH COMPUTER | |

- (1) All rentals are for a minimum of 4 hours.
- (2) LCD Projector available @ 15 per hour.
- (3) Advanced reservation preferable.
- (4) All prices include overhead projector, screens, easels, and all regular classroom supplies.
- (5) Free Coffee provided.
- (6) We can also provide registrations and administrative support at additional cost.
- (7) \$25 for cleanup if you bring Food, Snacks or Drinks.
- (8) Minimum 50% advance deposit required to confirm rental, remaining 50% to be paid before the start of rental.
- (9) Cancellation Charges:
 - 25% if cancelled 3 business days before the rental day
 - 50% if cancelled within 3 business days before the rental day

- Special Rates available for Multiple Bookings -



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The Knowledge Shop